OPW Oifig na nOibreacha Poiblí Office of Public Works

18/11/2026

Re: Provision of Chartered Civil and Structural Resident Engineering Services for Phase 2 works for the National Centre for Research & Remembrance, Seán McDermott Street, Dublin 1

Dear Sir / Madam,

The Commissioners of Public Works are currently seeking Chartered Civil & Structural Resident Engineering Services to ensure the successful delivery of the above project. The service will involve the provision of an experienced Resident Engineer with experience in both Civil & Structural Engineering for building and civil engineering construction.

You are invited, to make a submission which includes setting out your fee proposal, your understanding of the role and the approach you would adopt, as well as giving details of resources to be assigned, including details of the relevant previous experience of the personnel who would be assigned to the project, in the event of your practice being successful in this competition.

All communication should be in accordance with the rules contained within the documentation. The supplier is requested to carefully read the documentation in relation to format/protocol for questions, response times etc.

The Contracting Authority will not be responsible for any costs, charges or expenses incurred in preparing a response. The authority also reserves the right to cancel the procurement at any stage up to formal conclusion of a contract.

Tender Queries
Suppliers are requested to send any tender queries via message through the eTenders web portal.

Site Visit
A site visit can be arranged (limited to 2 persons from each company) by contact via eTenders with 'NCRR Site Visit' in the subject line.

Tender Assessment
Tenders will be assessed on a MEAT (Most Economically Advantageous Tender) basis using a combination of price and quality criteria.

Tender Returns

Tenders to be submitted via eTenders. Please follow carefully the instructions contained in the tender documentation.

- **Tenders are required to submit a document headed "Quality Criteria Submission" as outlined in the Assessment Criteria on the Instructions to Tender document. The information submitted for each and all individual criteria must be clearly headed within the document.**
- **All Pass/Fail elements of the Suitability Assessment Questionnaire must be completed.**

Please note that a Valid Tax Clearance Certificate will be required before any contract can be placed.

Scope of Services

For evaluation purposes your fee proposal, should be based on 1 Chartered Resident Engineer for 2480 hours, over a 62 week contract.

Please note that the total construction programme for this element of the Project is 62 weeks (stage iv).
The total performance period for the Resident Engineer role is 62 weeks. This length excludes any prolonged site closure for holiday periods at Easter or Christmas.

The appointment is based on a 40 hour week spread over the normal site hours of 08.00-18:00 Mondays to Fridays inclusive and between 08:00 – 14:00 Saturdays. Notional hourly rates are required for working during normal site hours and for out of hours working such as during evenings and weekends (excluding Saturday 08:00 – 14:00). These will be used for evaluation purposes in conjunction with the fixed price fee.

In the event that the Resident Engineer is absent from site while the site is operating, for reasons of illness or annual leave, it is expected that a suitable chartered temporary replacement will be made available.

The job specification and project description are set out in the Tender and Schedule and definitive project brief in the accompanying contract documentation.

Note that all travel, subsistence and accommodation associated with works on site are deemed to be included in your fixed price lump sum.

Please disclose if you have any other contractual involvement with the main contractor, Duggan Brothers Contractors Limited that would cause a conflict of interest in this role.

Please note that all submissions will be treated in the strictest confidence.

The closing date for receipt of submissions is Friday, the 18th December 2026.

It is important to note that OPW would not be contracting an individual person but the resources of the successful consultancy for the provision of the resident engineering services, with all the attendant safeguards and guarantees that such an arrangement offers.

Yours sincerely,



Glenn Lalor
Major Projects

Attachments:

- Scope of Services
- Instruction to Tenderers
- Suitability Assessment Questionnaire Parts 1 and 2 and Appendices
- Tender and Schedule document
- Price Breakdown
- Information Documents
- Form G: Freedom of Information Statement to be completed by the tenderer
- Declaration re Article 57